

WHAT DO YOU NEED A BUILDING PERMIT FOR?
EVERYTHING except the following...

- One story detached accessory structures used as tool and storage shed, playhouses and similar uses, provided the floor area does not exceed 120 square feet. Exception: *Group R occupancies, provided the floor area does not exceed 200 square feet (2003 International Residential Code).*
- Fences not over 6 feet high.
- Oil derricks.
- Retaining walls which are not over 4 feet height measured from the bottom of the footing to the top wall, unless supporting a surcharge or impounding Class I, II, or III-A liquids.
- Water tanks supported directly on grade if the capacity does not exceed 5,000 gallons and the ratio of height to diameter or width does not exceed 2 to 1.
- Sidewalks and driveways not more than 30 inches above grade and not over any basement or story below and which are not part of an accessible route.
- Painting, papering, tiling, carpeting, cabinets, counter tops, and similar finish.
- Temporary motion picture, television, and theater stage sets and scenery.
- Prefabricated swimming pools accessory to a Group R-3 occupancy, as applicable in section 101.2, which are less than 24 inches deep, do not exceed 5,000 gallons and are installed entirely above ground.
- Shade cloth structures constructed for nursery or agricultural purposes and not including service systems.
- Swings and other playground equipment accessory to detached one- and two- family dwellings.
- Window awnings supported by an exterior wall which do not project more than 54 inches from the exterior wall and do not require additional support of Group R-3, as applicable in section 101.2, and Group U occupancies.
- Movable cases, counters, and partitions not over 5 feet 9 inches in height.

Unless otherwise exempted, separate Plumbing and Electrical permits will be required for the above items.

2003 International Building Code

City of Alamosa
Department of Building Safety
(719) 589-6631

BUILDING PERMIT CHECKLIST

To obtain a building permit, the applicant shall first provide the following information to the Building Official:

- The name and address of the owner of the building or property.
- The name and address of the architect or engineer (if applicable).
- The name, address, and city license number of the contractor performing the work, or specify if the work is to be done by the owner.
- Describe the land on which the proposed work is to be done by legal description, street address or similar description that will readily identify, and definitely locate the proposed building or work.
- Indicate the use or occupancy for which the proposed work is intended.
- Be accompanied by two sets of construction documents, for commercial buildings, stamped by a Colorado registered designed professional. All documents for residential and commercial building must include foundation design, wall sections, and elevations.
- State the valuation of materials and labor involved of any new building or structure or any addition, remodeling, or alteration to an existing building.
- Include a site plan drawn to scale showing the dimension of the lot and location and setbacks of the proposed work and any existing buildings or structures.
- If valuation of materials and labor is equal to or greater than \$20,000, sidewalks shall be constructed, repaired, or replaced if needed.
- The State of Colorado requires an inspection for the presence of asbestos in any building being demolished for removal or renovation.

** If any of the above information is missing, the application may be deemed incomplete and may not be considered.*

**City of Alamosa Department of Building Safety
(719) 589-6632**

**CITY OF ALAMOSA
DEPARTMENT OF BUILDING SAFETY**

Required Inspections

1. Foundation Inspection:

To be made after excavations for footings are complete and any reinforcing steel is in place. For concrete foundations, any required forms shall be in place prior to inspection. All materials for the foundation shall be on the job, except where concrete is ready mixed in accordance to ASTM C 94, the concrete need not be on the job. Where the foundation is to be constructed of approved treated wood, additional inspections may be required by the Building Official.

2. Concrete Slab or Under Floor Inspection:

To be made after all in-slab or under-floor building service equipment items are in place, but before any concrete is placed or floor sheathing is installed, including the sub floor.

3. Frame Inspection:

To be made after the roof, all framing, fire-blocking, and bracing are in place and all pipes, chimneys, and vents are complete and the rough electrical, plumbing, and heating wires, pipes, and ducts are approved.

4. Insulation Inspection:

To be made after all framing has been inspected and approved.

5. Lath or Gypsum Board Inspection/Change to Sheetrock Inspection:

To be made after all lathing and gypsum board, interior and exterior, is in place, but before any plastering is applied or before any gypsum board joints and fasteners are taped and finished.

6. Final Inspection:

To be made after finish grading is completed and electrical and plumbing inspections have been approved.

7. Certificate of Occupancy

Certificate of Occupancy will be issued after approval of final inspection.